



Boston Common Frog Pond

MONDAY NIGHT RINK RENTAL OFFICIAL REQUEST FORM



Organization: _____

Contact Person/Title: _____

Address: _____ Apt./ Suite: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Person in Charge of Group: _____

Day of Event Phone Number: _____

Please Note: The person in charge of the event must be present for the entire event and will be responsible for providing payment of all final charges due at the close of the event.

EVENT INFORMATION

The cost of renting the rink is \$1500 for one hour and a half or \$2500 for three hours. This charge is for ice time only.

The facility is rented on Monday nights only at the times and dates specified below:

- | | | | | | | | | | | |
|--------------------------------------|--------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|----------------------------------|
| <input type="checkbox"/> November 21 | <input type="checkbox"/> December 12 | <input type="checkbox"/> January 2 | <input type="checkbox"/> January 9 | <input type="checkbox"/> January 23 | <input type="checkbox"/> January 30 | <input type="checkbox"/> February 6 | <input type="checkbox"/> February 13 | <input type="checkbox"/> February 20 | <input type="checkbox"/> February 27 | <input type="checkbox"/> March 5 |
|--------------------------------------|--------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|----------------------------------|

Time Preferred [Please check one]:

- 5:30 PM to 7:00 PM (\$1500) 7:30 PM to 9:00 PM (\$1500) 5:30 PM to 8:30 PM (\$2500)

Expected Attendance:

Number of Adults: _____ Number of Children: _____

Please indicate if the following items will be paid for by the event organizer:

- | | | | |
|---------------------------------|--|----------------------------|--|
| Child Skates (at \$5 per pair): | <input type="checkbox"/> Yes <input type="checkbox"/> No | Snack Bar Service: | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Adult Skates (at \$8 per pair): | <input type="checkbox"/> Yes <input type="checkbox"/> No | Skating Instructor: | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Lockers (at \$1 per locker): | <input type="checkbox"/> Yes <input type="checkbox"/> No | (Available by arrangement) | |

Deposit Payment: Check or Money Order made out to "The Skating Club of Boston at the Frog Pond."

American Express Visa Master Card

Card Number: _____ Expiration Date: _____

Name of Cardholder: _____

PLEASE NOTE: Reservations are taken on a first come, first serve basis upon receipt of payment in full for ice time. A credit card or blank check must be given on the day of the event to guarantee payment for the balance due or any residual charges due at the close of the event. Coupons will be given to the organizer for distribution to the guests to be turned in at the event. These coupons are to keep count of invited guests and other charges incurred, i.e., admission coupons (to indicate that a person is an invited guest), skate coupons, locker coupons, and food vouchers in the event the organizer wishes to pay for any or all of these additional charges. The coupons will be counted at the close of the event to determine the final charges.

PLEASE FAX OR MAIL THIS FORM TO:

**Boston Common Frog Pond
PO BOX 120002
Boston, MA 02112-0002
Frog Pond Fax: (617) 635-2217**